

**From:** [Lara, Sheri](#)  
**To:** [Gray, Velma;](#)  
**Subject:** RE: Installation of water filters in Chestnut Hall  
**Date:** Wednesday, June 17, 2009 4:55:56 PM

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We estimate the cost of about \$100 to purchase and install a filter/filler combo at a single water fountain with the sign. If more filter/filler combos are installed, we suggest that they be located on only one water fountain per heavily travelled floors and in heavily used buildings and not in every building or floor. The filters will need to be replaced every six months to one year depending on the gallons flowing through the filters. Filter replacement by Facilities will be an additional expense of about \$30 each. We will do the work with the appropriate account number from the department requesting. The department should follow our standard work request procedure by using the online method at <https://www2.facilities.unt.edu>

Sheri Lara  
UNT Utilities Manager

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**From:** Gray, Velma  
**Sent:** Wednesday, June 17, 2009 10:28 AM  
**To:** Lara, Sheri  
**Subject:** Installation of water filters in Chestnut Hall

I am velma gray, office manager of student money management center. I am inquiring about the water filters for chestnut hall. I would like to know if they will be installed on the third floor of chestnut hall, please advise...

Thank you,  
Velma Gray  
Ext.7761